



Comptroller General  
of the United States

Washington, D.C. 20548

## Decision

**Matter Of:** West Coast Copy, Inc.

**File No.:** B-258584.2

**Date:** December 16, 1994

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### DECISION

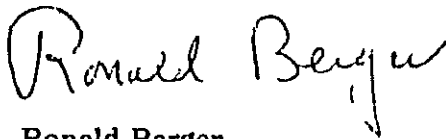
West Coast Copy, Inc. requests reconsideration of our prior decision of October 18, 1994, dismissing its protest against the award of a contract by the United States Bankruptcy Court for photocopying services. We dismissed West Coast's protest as untimely filed.

We deny the request for reconsideration because it too is untimely filed.

Our Bid Protest Regulations contain strict rules requiring timely submission of protests, comments, and requests for reconsideration; specifically, a request for reconsideration must be filed within 10 working days after the requesting party knows or should know the basis for reconsideration. 4 C.F.R. § 21.12(b); MRL, Inc. - Recon., B-235673.4, Aug. 29, 1989, 89-2 CPD ¶ 188. In the absence of affirmative evidence showing otherwise, we assume that a bid protest decision is actually placed in the mail on or about its date and that it is received within 1 calendar week. Adrian Supply Co. - Recon., B-225472.3, Mar. 23, 1987, 87-1 CPD ¶ 328. West Coast Copy does not state when it received our decision; therefore, allowing mail-out time, we assume it received our decision not later than October 28. West Coast's request is dated November 15 and postmarked November 18 but was not received (filed) in our Office until December 1, more than 10 working days

later, Therefore, its request for reconsideration is untimely<sup>1</sup> filed and will not be considered.

The request for reconsideration is denied.



Ronald Berger  
Associate General Counsel

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<sup>1</sup>We note that West Coast did not use a complete and correct address on the envelope in which it mailed its request for reconsideration, which may have caused the delay from the November 15 date of the letter to the actual date of receipt in our Office, December 1. Our Bid Protest Regulations are published in the Federal Register and Code of Federal Regulations and protesters by law are charged with constructive notice of their contents. Domation, Inc., B-228221, Sept. 28, 1987, 87-2 CPD ¶ 311. West Coast therefore is presumed to be aware of the correct address, which is set forth in those Regulations, and must bear the consequences of not using it. Bio-Temp Scientific, Inc.--Recon., B-231359.2, June 10, 1988, 88-1 CPD ¶ 558.